

Weekly Owners Meeting Agenda/Minutes

Construction Week 16 July 30th, 2015 @ 10:00 AM |

Attendees	Distribution
Holst: Lee Jorgensen	
Osmose: Makrai Crecelius	
Hammer & Hand: Ashley Anderson	Holst: Kevin Valk
Hammer & Hand: Casey McKenna	Osmose: Andee Hess
Hammer & Hand: Daryll Fry	James M Harrison
McKinstry: Grayson Hart	McKinstry: Ricardo Garcia
	Attendees

Agenda/Minutes

Item	Description	Resp.	Due Date	Closed	
Old Busines	Old Business				
001-01	Project Schedule/3 week look ahead Revised completion date still pending. H&H working with subs to find better efficiencies and reduce additional delays.	Н&Н	On going		
001-02	ASI & PR Log Forthcoming With the project within the final 8 weeks of the schedule, any outstanding revision could impact the substantial completion date. This can be confirmed once the exact scope of work is understood. • Hardware Keying (4-6 week lead time) • Revised ceiling design. Samples of 1X and 2X coming. • Various steel details • Bike racks Issued • ASI 016 (06.05.15) Sanitary napkin disposal	Team	On going		
001-03	RFI Log ◆ RFI 028, Paint clarifications. Submitted 07.24.15	Н&Н	On going		
001-04	Submittal Log • Submittals that are awaiting scope clarification/confirmation still required: ○ 09 90 00 - Paint - sheens needed, samples handed to Lee for review ○ 10 51 00 - Lockers ○ 10 28 00 - Restroom Accessories	H&H	On going		
001-05	Change Log/Pay Applications – Review Log • Additional storefront costs forthcoming (jamb details, misc. angle revisions, etc) • Credit/debit coming for finish carpentry revisions • Credit for change to wood flooring (confirmation forthcoming) • Add for switching to Viroc (~\$5,260) • Add for revised toe kick material (~\$3,000) • 2 additional access panels coming. • Smoke curtain soffit pricing received/under review. • July pay application walk pending (08.05.15, 9:00 AM). • Per Instrument, columns will not be sealed. • Per Instrument, the moment frame will not be painted.	Н&Н	On going		



007.00	07.0045 1/2 1	T 11 2 2		
006-02 Kitchen Surround	O7.23.15 - Kitchen partitions ASI issued, evaluation of costs in process. S1,500 - Shearer (blocking and soffit extension) \$4,000 - Benson (glazing, number to be finalized) \$11,345 - Madden (Storefronts) \$17.9 - General Conditions (schedule extension) Subtotal: ∼\$16,845 Substantial completion date will be affected. O7.09.15 - Drawings being finalized. H&H can expect an ASI late this week. O7.02.15 - Holst presented sketches. Vince accepted that presented, Holst to issue ASI. O6.04.15, 06.25.15 - In design. Partitions weigh 60lb/linear foot (A 3" door would weigh 180lbs). O5.28.15 - Kitchen Partitions Diagrams presented by Holst. Pocket door and sheetrock wall options not accepted. Holst to move forward developing panelized storefront options. Systems should be attractive enough to live with, but easily removable. H&H to leave out insulation at partition locations to allow for more secure fastening into concrete. O5.21.15 - Kitchen Storefront One-hour fireproofing methods (drywall wrap, sprinkler upgrade, fire retardant testing) would be expensive and impact the project schedule Walls will not move. Partition wall alternatives (accordion, sliding door, etc.) to be revisited by Holst.	Holst		
008-01	07.30.15 – Selected made, submittal in process. With quick action by the team order can be placed early	Н&Н		
Shades	next week. Material is a 6-8 week lead time. Consider install after substantial completion.			
	07.23.15 – Shade samples reviewed. Pricing has been requested for a 5% openness shade. Depending on the order date, shades may not be installed for substantial completion (6-8 week lead time).			
	07.16.15 – H&H is obtaining a bid from a possible new vendor. Expected later today			
	 07.09.15 H&H/McKinstry working to capture scope. Initial pricing for McKinstry scope is \$15K, will be reduced to \$11K by removal of all markup. Costs will fall to the GMAX. H&H seeking additional pricing from an alternate Mechoshade sub. 			
	O7.02.15 Bid discrepancy under review by InteriorTech. Power and data not included in McKinstry's bid.			
	06.25.15 – Holst response received. Contract awarded to InteriorTech (mecho shades). Latest bid showed an increase (but still \$10K less than Mari). H&H evaluating.			
	06.18.15 – Holst will review options with Instrument in evaluating proposals. Possible schedule impacts with additional in wall wiring.			
	06.11.15 – Confusion about plans. H&H is requesting that Mari Design only bid construction set.			
	06.04.15 -Window shade wiring requirements needed before we can close up walls.			
011-02	07.30.15 - Pricing received (\$2K). Alternate pricing will be provided once curtains arrive on site.	Н&Н		
Smoke Curtain Finish	07.23.15 – Awaiting pricing for short soffit, with a breakout of smoke curtains themselves as an alternate. Decision to paint will occur after smoke curtains arrive in late August.			
	07.16.15 – To be reviewed at meeting with paint subcontractor on 7/21			
	07.09.15 - Awaiting pricing from paint subcontractor.			
	07.02.15 - Pricing in process.			
	06.25.15 – Smoke curtain metal panel costs at \$10K+. We will move forward with pricing a painted drywall soffit.			
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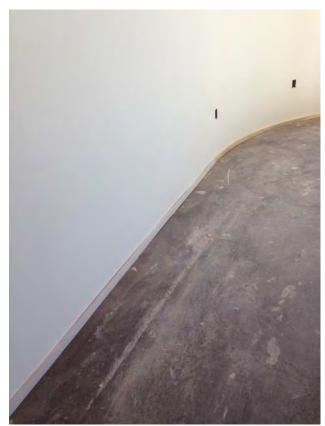


011-03	07.30.15 - We will not move forward with sealing the shell wood. Closed	Н&Н		CLOSED
Seal Shell Wood	07.09.15 – H&H needs spec, then can coordinate with paint subcontractor.			
	07.02.15 – H&H to proceed with pricing. Some specification development with Holst may be required.			
	06.25.15 - Anything that can be touched should be sealed. Instrument to look into Shell credit.			
011-04 Roof/Mak	07.30.15 - Penetrations complete.	McK	07.17 PM	CLOSED
e-up Air	07.23.15 – Roof pre-con occurred and we are approved to proceed. Penetrations/patching has been scheduled.			
	07.16.15 – Location resolved and submitted. McKinstry to provide code references for landlord review. Landlord noted coordination of Instrument equipment with future "grease and vapor ducts" to be installed "as planned".			
	06.25.15 – Make up air location for hood and fireplace needs to be located. Instrument will need to provide this information to the landlord for approval. Will occur as part of the roof coordination with landlord.			
012-02 Insulation	07.09.15 - H&H reviewing site photos to determine quantity.	Н&Н		
Credit?	07.02.15 – Instrument requested H&H investigate the possibility of a minor insulation credit for scope completed by the shell that may have been part of the TI. H&H will review site photos and advise.			
013-01 Bike	07.30.15 - Bike racks have been approved. ASI will be issued	Holst		
Parking	07.23.15 – Bike racks reviewed with Vince and Erin. Tubular preferred, but will confer with JD for final decision. Lee to see if tubular model can be powder coated.			
	07.09.15 – Holst to revisit bike storage logistics/counts.			
014-01 IT	07.23.15, 07.30.15 - Grayson to confirm expected racks/power date.	McK		
	07.16.15 - Instrument IT can expect racks and power on 8/10.			
015-01	07.30.15 - Conduit to be concealed within additional furring at column P.4/9.	Holst		
	O7.23.15 – Kitchen lighting/fan switches Current location does not comply with code. Conduit will need to be run down the column for placement at casework. Holst to issue ASI.			
New Busines	SS			
Close of Me	eting		-	





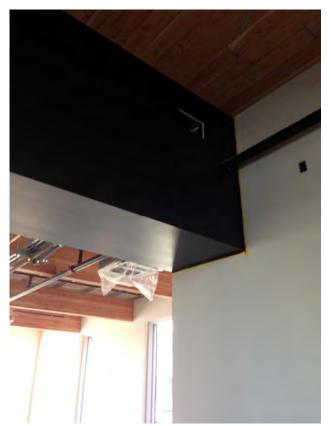
Mock-up of atrium stair finish sample



Drywall finish at curved wall



Mock-up of atrium stair finish sample



Paint begins at second floor