



Weekly Owners Meeting Agenda/Minutes

Construction Week 16

July 30th, 2015 @ 10:00 AM |

Attendees	Distribution
<p>[REDACTED]</p> <p>Holst: Lee Jorgensen Osmose: Makrai Crecelius Hammer & Hand: Ashley Anderson Hammer & Hand: Casey McKenna Hammer & Hand: Daryll Fry McKinstry: Grayson Hart</p>	<p>[REDACTED]</p> <p>Holst: Kevin Valk Osmose: Andee Hess James M Harrison McKinstry: Ricardo Garcia Attendees</p>

Agenda/Minutes

Item	Description	Resp.	Due Date	Closed
Old Business				
001-01	<p>Project Schedule/3 week look ahead</p> <ul style="list-style-type: none"> Revised completion date still pending. H&H working with subs to find better efficiencies and reduce additional delays. 	H&H	On going	
001-02	<p>ASI & PR Log <u>Forthcoming</u></p> <p>With the project within the final 8 weeks of the schedule, any outstanding revision could impact the substantial completion date. This can be confirmed once the exact scope of work is understood.</p> <ul style="list-style-type: none"> Hardware Keying (4-6 week lead time) Revised ceiling design. Samples of 1X and 2X coming. Various steel details Bike racks <p><u>Issued</u></p> <ul style="list-style-type: none"> ASI 016 (06.05.15) Sanitary napkin disposal <ul style="list-style-type: none"> RFI 18 response provided, pricing in process. ASI 022 (07.06.15) WD-3/WD-4 Specification Revision <ul style="list-style-type: none"> Pricing/evaluation in process Awaiting sealant specification. ASI 025 (07.19.15) Kitchen Storefront <ul style="list-style-type: none"> Pricing review in process. Awaiting Madden schedule as this informs the substantial completion date and final costs. 	Team	On going	
001-03	<p>RFI Log</p> <ul style="list-style-type: none"> RFI 028, Paint clarifications. Submitted 07.24.15 	H&H	On going	
001-04	<p>Submittal Log</p> <ul style="list-style-type: none"> Submittals that are awaiting scope clarification/confirmation still required: <ul style="list-style-type: none"> 09 90 00 – Paint – sheens needed, samples handed to Lee for review 10 51 00 - Lockers 10 28 00 – Restroom Accessories 	H&H	On going	
001-05	<p>Change Log/Pay Applications – Review Log</p> <ul style="list-style-type: none"> Additional storefront costs forthcoming (jamb details, misc. angle revisions, etc..) Credit/debit coming for finish carpentry revisions <ul style="list-style-type: none"> Credit for change to wood flooring (confirmation forthcoming) Add for switching to Viroc (~\$5,260) Add for revised toe kick material (~\$3,000) 2 additional access panels coming. Smoke curtain soffit pricing received/under review. July pay application walk pending (08.05.15, 9:00 AM). Per Instrument, columns will not be sealed. Per Instrument, the moment frame will not be painted. 	H&H	On going	



006-02 Kitchen Surround	<p>07.23.15 – Kitchen partitions</p> <ul style="list-style-type: none"> • ASI issued, evaluation of costs in process. <ul style="list-style-type: none"> ○ \$1,500 - Shearer (blocking and soffit extension) ○ \$4,000 - Benson (glazing, number to be finalized) ○ \$11,345 - Madden (Storefronts) ○ \$?? - General Conditions (schedule extension) ○ Subtotal: ~\$16,845 • Substantial completion date will be affected. <p>07.09.15 – Drawings being finalized. H&H can expect an ASI late this week.</p> <p>07.02.15 – Holst presented sketches. Vince accepted that presented, Holst to issue ASI.</p> <p>06.04.15, 06.25.15 – In design. Partitions weigh 60lb/linear foot (A 3” door would weigh 180lbs).</p> <p>05.28.15 – Kitchen Partitions</p> <ul style="list-style-type: none"> • Diagrams presented by Holst. Pocket door and sheetrock wall options not accepted. Holst to move forward developing panelized storefront options. • Systems should be attractive enough to live with, but easily removable. • H&H to leave out insulation at partition locations to allow for more secure fastening into concrete. <p>05.21.15 – Kitchen Storefront</p> <ul style="list-style-type: none"> • One-hour fireproofing methods (drywall wrap, sprinkler upgrade, fire retardant testing) would be expensive and impact the project schedule • Walls will not move. Partition wall alternatives (accordion, sliding door, etc.) to be revisited by Holst. 	Holst		
008-01 Shades	<p>07.30.15 – Selected made, submittal in process. With quick action by the team order can be placed early next week. Material is a 6-8 week lead time. Consider install after substantial completion.</p> <p>07.23.15 – Shade samples reviewed. Pricing has been requested for a 5% openness shade. Depending on the order date, shades may not be installed for substantial completion (6-8 week lead time).</p> <p>07.16.15 – H&H is obtaining a bid from a possible new vendor. Expected later today</p> <p>07.09.15</p> <ul style="list-style-type: none"> • H&H/McKinstry working to capture scope. Initial pricing for McKinstry scope is \$15K, will be reduced to \$11K by removal of all markup. Costs will fall to the GMAX. • H&H seeking additional pricing from an alternate Mechoshade sub. <p>07.02.15</p> <ul style="list-style-type: none"> • Bid discrepancy under review by InteriorTech. • Power and data not included in McKinstry’s bid. <p>06.25.15 – Holst response received. Contract awarded to InteriorTech (mecho shades). Latest bid showed an increase (but still \$10K less than Mari). H&H evaluating.</p> <p>06.18.15 – Holst will review options with Instrument in evaluating proposals. Possible schedule impacts with additional in wall wiring.</p> <p>06.11.15 – Confusion about plans. H&H is requesting that Mari Design only bid construction set.</p> <p>06.04.15 – Window shade wiring requirements needed before we can close up walls.</p>	H&H		
011-02 Smoke Curtain Finish	<p>07.30.15 – Pricing received (\$2K). Alternate pricing will be provided once curtains arrive on site.</p> <p>07.23.15 – Awaiting pricing for short soffit, with a breakout of smoke curtains themselves as an alternate. Decision to paint will occur after smoke curtains arrive in late August.</p> <p>07.16.15 – To be reviewed at meeting with paint subcontractor on 7/21</p> <p>07.09.15 – Awaiting pricing from paint subcontractor.</p> <p>07.02.15 – Pricing in process.</p> <p>06.25.15 – Smoke curtain metal panel costs at \$10K+. We will move forward with pricing a painted drywall soffit.</p>	H&H		



011-03 Seal Shell Wood	<p>07.30.15 – We will not move forward with sealing the shell wood. Closed</p> <p>07.09.15 – H&H needs spec, then can coordinate with paint subcontractor.</p> <p>07.02.15 – H&H to proceed with pricing. Some specification development with Holst may be required.</p> <p>06.25.15 – Anything that can be touched should be sealed. Instrument to look into Shell credit.</p>	H&H		CLOSED
011-04 Roof/Mak e-up Air	<p>07.30.15 – Penetrations complete.</p> <p>07.23.15 – Roof pre-con occurred and we are approved to proceed. Penetrations/patching has been scheduled.</p> <p>07.16.15 – Location resolved and submitted. McKinstry to provide code references for landlord review. Landlord noted coordination of Instrument equipment with future "grease and vapor ducts" to be installed "as planned".</p> <p>06.25.15 – Make up air location for hood and fireplace needs to be located. Instrument will need to provide this information to the landlord for approval. Will occur as part of the roof coordination with landlord.</p>	McK	07.17 PM	CLOSED
012-02 Insulation Credit?	<p>07.09.15 – H&H reviewing site photos to determine quantity.</p> <p>07.02.15 – Instrument requested H&H investigate the possibility of a minor insulation credit for scope completed by the shell that may have been part of the TI. H&H will review site photos and advise.</p>	H&H		
013-01 Bike Parking	<p>07.30.15 – Bike racks have been approved. ASI will be issued</p> <p>07.23.15 – Bike racks reviewed with Vince and Erin. Tubular preferred, but will confer with JD for final decision. Lee to see if tubular model can be powder coated.</p> <p>07.09.15 – Holst to revisit bike storage logistics/counts.</p>	Holst		
014-01 IT	<p>07.23.15, 07.30.15 – Grayson to confirm expected racks/power date.</p> <p>07.16.15 – Instrument IT can expect racks and power on 8/10.</p>	McK		
015-01	<p>07.30.15 – Conduit to be concealed within additional furring at column P.4/9.</p> <p>07.23.15 – Kitchen lighting/fan switches</p> <ul style="list-style-type: none"> • Current location does not comply with code. Conduit will need to be run down the column for placement at casework. Holst to issue ASI. 	Holst		
New Business				
Close of Meeting				



Mock-up of atrium stair finish sample



Mock-up of atrium stair finish sample



Drywall finish at curved wall



Paint begins at second floor